



AMERICAN NONPROFIT ACADEMY

STUDENT FAQs

What type of courses are offered?

Our goals are focused exclusively to Nonprofits and filling their knowledge needs to motivate and achieve success. We offer two main types of courses: Mission based and Topic based. Mission based courses are specific to the purpose of your nonprofit organization, e.g. animal welfare. Topic based courses are specific to the area of expertise e.g. leadership training. New courses are added frequently. In addition, Instructors are conducting Live Webinars and localized conferences/seminars on a huge variety of topics.

How are the online courses organized?

They are organized by Mission and Topic from the left hand pull-down menu on the All Courses page. For example, if you work for an opera company, you might want to visit our section on Arts and Culture. If you need specific training about fundraising check out the courses available under the Funding Topic. You can also search using Keywords in the upper right corner of the page. And remember to check in often -- instructors are adding and improving courses all the time!

How long are the courses?

Online course lengths vary from about 20 minutes to almost three hours. In addition, there are often course materials downloadable for future use. Depending on the topic, the courses are broken into multiple sections to make it easier to manage. The length of each course is listed in advance in the course description and you can stop, continue, and re-start to fit your schedule. Once purchased, you can re-take the online course as often as you like.

What type of technology do I need to take a course?

Courses may be accessed with desktops, tablets and even on your phone. Both Windows based and Apple based operating systems will work. We recommend a desktop environment to achieve best results for learning. You can even start a course on your desktop and finish viewing on your phone by logging in and out.

What is included in a course?

Online courses are typically presented either in direct recorded video or slide format with accompanying audio. Our instructors often have downloadable worksheets with tools such as PDFs, Excel files and systems that support the topic. These documents and tools are downloadable once the course is purchased. The course description will list the materials provided.





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How do I reach the instructor?

Easy peasy. Each instructor who works with the American Nonprofit Academy provides their contact info listed in their biography. Also, you can reach out to us via email: info@americannonprofitacademy.com

Why are these online courses so inexpensive?

We are constantly cultivating the best Instructors from across the Country and providing them this direct platform to reach the thousands of nonprofit organizations they cannot connect with on their own. The Instructors receive a share of the Course fee you are paying. The more viewers the more they receive. Seems to work well for everyone.

Can I get a refund for a course?

Yes. If you pay for an online course and find it was not as advertised let us know within three days via email. We pride ourselves in being the low-cost, effective and supportive training option for nonprofits.

Can I learn a printed certificate confirming I completed a course?

Yes. In fact, we encourage you to post the certificate on your LinkedIn page, Facebook page, and share it with your colleagues, Executive Team or HR department. The certificates demonstrate a commitment to improving your mission and personal skillset.

How do I suggest a new course?

Just drop us a note at info@americannonprofitacademy.com. We depend on your insights, frustrations, opportunities and observations. Let us know what training you and your organization need to achieve your mission, vision and values. We'd love to hear from you!

What is the Student Dashboard?

Located on the upper right corner of the menu area this is a quick detailed view of your progress. Think of it as your Parent-Teacher conference meets Report Card without any detention! You can see your Academy learning history detailing courses you purchased, are awaiting completion, or completed and received a certificate for.

I can't remember my login code.

We hate when that happens! Don't worry we will get you keys back into the Kingdom in short order.

Click the Sign In button on the upper right of your screen. You will see the sign-in requests both your email address and password. To the lower right below the Password box is a Forgot Password? wording. Click Forgot Password? and fill the blue highlighted box with your email address, then click submit. Next, check your email in-box and our computer will have sent you a reset link to the email account you have on file with us. From that email you can reset your password. Try not to create a new account as you will lose track of all the hard work you have already done.

Explain the difference between Level I, Level II and Level III courses?

Basically, the amount of knowledge you will need to navigate the course content. If you are a seasoned professional, you might be interested in Level II and Level III courses. However, if you are new to a particular Mission or Topic you may want to start with Level I courses and then grow from there. Some Instructors will offer a recommended sequence of courses within a topic.





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Is the American Nonprofit Academy a nonprofit?

We are a for-profit corporation and we also have a Foundation. The American Nonprofit Foundation is fiscally sponsored by Vitalyst which supports scholarships and outreach. Donations are tax-exempt as allowed by law and 501(c)3 status. If you are a lottery winner or just a good person we will gladly accept your donation!

What information do you collect about me?

Not willing to give us your blood type? We get it! We only ask for your name, email address, nonprofit sector you work in and some basic payment info. We don't sell our email lists to third parties. We communicate with you via email on a limited periodic basis to alert you about new courses and programs that are available.

Are any of these courses part of a CE Credit?

We are working on making Continuing Education or CE Credits available soon. If you have a specific requirement or think that a particular training track might work for you in this regard, give us an email at info@americannonprofitacademy.com. Let's chat about it!

May I share the courses and materials with colleagues and friends?

Hey, we want you to enjoy and share the impact of our content. But, we value our Instructors who create and present their hard-earned knowledge. We request that you honor the course as purchased. One account = One viewer.

How can I become an instructor for the American Nonprofit Academy?

Pick up that phone right now! Race to your computer and send off an email! We are growing quickly and are relying on nonprofit sector experts to train staff, leaders, volunteers and donors. Look at our course content and let us know how you think you would fit in. Reach us directly instructors@americannonprofitacademy.com.

